

# Climate Action Plan

## Sandringham Primary

1 year plan Summer 2025 - 2026

Carbon baseline: 278.24

Calculation: 119/02/2025February120242



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### GET STARTED

ACTION	TIMEFRAME	STAKEHOLDERS	NOTES	TRACKER
<p><b>Sign up to the <a href="#">Let's Go Zero</a> campaign</b></p> <p>By joining this campaign, your school confirms that it is taking action now to reduce its own carbon impact, and that it demands the UK Government help all schools reach this goal by the end of the decade.</p>	<p><b>Start: Autumn 2024</b> <b>Review: Summer 2025</b></p>	<p><b>SLT/Climate Lead</b></p>	<p>Check with Site Manager</p>	<p>Complete</p>
<p><b>Calculate your school's carbon footprint using <a href="#">Count Your Carbon</a> ★</b></p> <p>This free digital tool allows you to calculate the carbon footprint for your educational setting.</p>	<p><b>Start: Spring 2025</b> <b>Review: Summer 2026</b></p>	<p><b>SLT/Climate Lead</b></p>	<p>Site Manager</p>	<p>Complete</p>
<p><b>Sign up to Sustainability Support for Education</b></p> <p>A DfE-funded project that enables education settings to start or progress on their sustainability journey. This includes all types of settings from Early Years to Higher Education, offering suggested actions paired with quality-assured resources. You can filter these to show suggestions relevant to your setting based on your teaching age, priorities, how far you've progressed already, estate, and more.</p>	<p><b>Start: Summer 2025</b> <b>Review: Summer 2026</b></p>	<p><b>SLT/Climate Lead</b></p>	<p>Sustainability Lead – sign up (completed)</p>	<p>Complete</p>

<b>Develop governance to include a sustainability link governor at a trust level and school level</b>			To have a link trustee and governor in each school for sustainability. Link governor to meet with the climate action lead and eco team each half term.  Principal to identify governor by Summer 2025 (complete)	Complete
<b>Review school improvement planning to include climate action planning</b>			To include climate action planning as part of school wider improvement plan  Consider the Eco-Schools award	Complete
<b>Set up a sustainability working group including PTA</b>  Assemble a Sustainability Working Group featuring different stakeholders across the school to collaborate and effect change including SLT, site manager, teachers, and PTA. Ensure one person has oversight, taking the title of 'Sustainability Lead'.	<b>Start: Summer 2025</b> <b>Review: Summer 2026</b>	<b>SLT/Climate Lead</b>	Ensure your climate lead meets each half term if possible with the link sustainability governor, to review CAP and report back to the governing body as part of the governance review cycle	
<b>Add sustainability goals/ projects/ successes to school website</b>  Celebrate your achievements and engage your community in your climate action plans by adding a dedicated sustainability page to your school website. You can also include links to Let's Go Zero and other organisations you are engaging with. Update it with photos or student-written blogs if you can.	<b>Start: Autumn 2025</b> <b>Review: Autumn 2026</b>	<b>SLT/Climate Lead</b>	Create webpage - completed July 25  Upload climate action plan	Complete

# 1. Decarbonisation and Energy Efficiency

Calculating and taking actions to reduce carbon emissions and becoming more energy efficient

ENERGY - BEHAVIOUR CHANGE				
ACTION	TIMEFRAM E	STAKEHOLDERS	NOTES	TRACKER
<b>Take part in a switch off campaign</b> 	<b>Start: Summer 2025</b> <b>Review: Summer 2026</b>	<b>SLT/Climate Lead</b>	Site Manager  Weekly briefings to promote.  Site Manager to speak to individuals.	
<b>Monitor energy use on a regular basis through platforms such as Energy Sparks</b>	<b>Start: Summer 2025</b> <b>Review: Summer 2026</b>	<b>Trust/SLT/Climate Lead</b>	Completed	Complete
<b>Switch to a renewable energy supplier</b>	<b>Start: Summer 2025</b> <b>Review: Summer 2026</b>	<b>Trust</b>	Site manager to check with trust.	Complete
<b>Set your BMS/BEMS appropriately in the evenings, weekends and school holidays, when the building may be out of use</b>	<b>Start: Summer 2025</b> <b>Review: Summer 2026</b>	<b>SLT/Climate Lead</b>	Completed.	Complete

<p><b>Ensure your BMS/BEMS has efficient timings and temperatures set for the school day e.g. 6am-1pm at 18 degrees in classrooms</b></p> <p>Reducing the temperature in a building by 1°C can save 5% to 10% of your annual heating bill. There is more specific advice in the DfE's energy efficiency guidance around ideal temperatures in different areas of the school.</p>	<p><b>Start: Summer 2025</b> <b>Review: Summer 2026</b></p>	<p><b>SLT/Climate Lead</b></p>	<p>Completed.</p>	<p>Complete</p>
<p><b>Commission an energy audit or heat decarbonisation plan</b></p> <p>This is a top recommendation for schools to reduce energy costs and will help you to identify and prioritise the next steps with energy retrofit options and measurements for your school.</p>	<p><b>3-5 years</b></p>	<p><b>SLT/Climate Lead</b></p>	<p>Principal to check with Trust</p>	
<p><b>Instruct all staff to follow heating efficiency practices e.g turn heating down vs opening windows</b></p> <p>Give staff clear instructions on how to manage heating in their classrooms, e.g. ensure all teachers know where TRVs are or how to control their classroom thermostat, when to open windows and how to be proactive rather than reactive to overheating issues.</p>	<p><b>Start: Summer 2025</b> <b>Review: Summer 2026</b></p>	<p><b>SLT/Climate Lead</b></p>	<p>Completed</p>	<p>Complete</p>
<p><b>Implement a power down strategy for electric devices and appliances e.g. sleep settings on computers and projectors and turning off scanners/ printers overnight</b></p> <p>Implement power-down strategies across the school, e.g. sleep settings on laptops, smart-boards and screens.</p>	<p><b>Start: Summer 2025</b> <b>Review: Summer 2026</b></p>	<p><b>SLT/Climate Lead</b></p>	<p>Completed</p>	<p>Complete</p>
<p><b>Ensure your hot water system has efficient timings and temperature set</b></p> <p>Ensure that the hot water system is only circulating during the school day and is turned off out-of-hours, at weekends and during holidays (subject to Legionella flushing at the end of long holidays). Hot water should be stored at least at 60°C to prevent Legionella, and the temperature coming out of taps should be no higher than 43°C. A long-term option is to replace the hot water system with point of use electric water heaters which can be much more efficient.</p>	<p><b>Start: Summer 2025</b> <b>Review: Summer 2026</b></p>	<p><b>SLT/Climate Lead</b></p>	<p>Check with Site Manager</p>	<p>Complete</p>

ENERGY - BUILDINGS & INFRASTRUCTURE				
ACTION	TIMEFRAM E	STAKEHOLDERS	NOTES	TRACKER
<b>Double glaze all windows where possible</b>  Replace any single glazed windows with double glazing or add secondary glazing to enhance energy efficiency, save money, reduce external noise and create a more accessible learning environment.	Start: Summer 2025 Review: Summer 2026	SLT/Climate Lead	Completed	Complete

PROCUREMENT				
ACTION	TIMEFRAM E	STAKEHOLDERS	NOTES	TRACKER
<b>Consider carbon footprint and environmental practices of the services/companies you use</b>  Develop a Sustainable Procurement policy or strategy.	Start: Summer 2025 Review: Summer 2026	SLT/Climate Lead	Business Manager	
<b>Include sustainability as part of your criteria for procurement</b>  This approach involves purchasing products that were designed and produced ethically and sustainably, made from materials that can be recycled or managed sustainably as waste. This action can follow the development of a sustainable procurement policy.	Start: Summer 2025 Review: Summer 2026	SLT/Climate Lead	Business Manager	
<b>Factor in energy efficiency when buying new equipment such as ovens, fridges, kettles etc. (using efficiency ratings to guide purchases)</b>  Ensure that cost is balanced against the efficiency rating of electrical appliances to compensate upfront cost with running cost and longevity, e.g. choosing only appliances that are the highest efficiency rating for that product.	Start: Summer 2025 Review: Summer 2026	SLT/Climate Lead	Business Manager	

<b>Replace ICT equipment that is at end of life with energy-efficient alternatives</b>  Purchase new IT equipment based on energy efficiency ratings and considering buying second hand and refurbished IT equipment to lower the cost and carbon footprint.	<b>Start: Summer 2025</b> <b>Review: Summer 2026</b>	<b>SLT/Climate Lead</b>	Business Manager	
<b>Switch to an ethical bank</b>  Align your money and financial activities with your values. Sign up to <a href="#">Switch It Green</a> and use their Green Banking Platform to find out what your current bank is funding and switch to a new green bank from the recommended list.	<b>Start: Summer 2025</b> <b>Review: Summer 2026</b>	<b>SLT/Climate Lead</b>	Business Manager	

FOOD				
ACTION	TIMEFRAM E	STAKEHOLDERS	NOTES	TRACKER
<b>Explain reasons for eating less meat during lessons, assemblies etc. Promote plant-based menu options.</b>  Aim to increase uptake of plant-based meals through pupil-led assemblies	<b>Start: Summer 2025</b> <b>Review: Summer 2026</b>	<b>SLT/Climate Lead</b>	Sustainability lead and eco-team	
<b>Incorporate plant-based foods as a theme as part of the food technology classes</b>  Build planet-friendly considerations into food tech including vegan cooking and produce that is locally grown. (This is also more accessible for students with dairy intolerances, as a bonus!)	<b>Start: Summer 2025</b> <b>Review: Summer 2026</b>	<b>SLT/Climate Lead</b>	DT lead - Looked at the DT scheme of work. Plant based products are used in:  Year 1 Term 3 Food and Nutrition. Children make their own plant based dips.  Year 2 How healthy is your food. Children use plant based products to make potato rosti and overnight oats.  Year 3 - What do we mean by a balanced diet? Children make popcorn, chips and fruity yogurt.  Year 4 - Plant based cooking, vegetable soup.  Year 5 - Plant based cooking - flatbread, danish bread and mezze bowl.	

			Year 6 - Plant based cooking - Pitta bread and hummus.	
<b>Contact your waste collectors to organise food waste disposal and diversion to anaerobic digestion plants</b>  Contact your waste supplier to organise food waste collections separately in line with 31st March 2025 legislation changes so that it can be diverted to anaerobic digestion plants. This could lower your waste disposal bills.	<b>Start: Spring 2025</b> <b>Review: Spring 2026</b>	<b>Trust/SLT/Climate Lead</b>	Site manager  Sustainability lead- eco-team project	
<b>Have separate bins for food waste in the kitchen/ cafeteria/ dining room/ staff room</b>  Organise food waste caddies for all appropriate spaces and divert all food waste out of general waste and into either your composter or your food waste collection, as appropriate.	<b>Start: Spring 2026</b> <b>Review: Summer 2026</b>	<b>SLT/Climate Lead</b>	Sustainability lead/Eco-team	
<b>Weigh food waste from kitchen and plates and share results</b>  Get your students involved in daily weigh-ins of food waste as part of their curriculum or eco-club activities to enhance their understanding of the scale of food wastage, and feed this back to your school caterer to make necessary changes to dishes/menu.	<b>Start: Summer 2025</b> <b>Review: Summer 2026</b>	<b>SLT/Climate Lead</b>	Sustainability lead/Eco-team	

TRANSPORT				
ACTION	TIMEFRAME	STAKEHOLDERS	NOTES	TRACKER
<b>Conduct a staff and student travel survey</b>  Carry out a travel survey to get an understanding of student and staff travel. This can be done as a simple 'hands up' survey in a form time session. You can do this using the CYC tool as a guide, or other resources from Sustrans or other active travel organisations.	<b>Start: Summer 2025</b> <b>Review: Summer 2026</b>	<b>SLT/Climate Lead</b>	Completed	Complete
<b>Develop an active travel plan</b>	<b>Start: Summer 2025</b> <b>Review: Summer 2026</b>	<b>SLT/Climate Lead</b>	Completed	Complete

Register for <a href="#">ModeShift STARS</a> to create and implement your school travel plan which supports cycling, walking and other forms of sustainable travel.				
<b>Consider installing EV charging points</b>	<b>Start: Summer 2025</b> <b>Review: Summer 2026</b>	<b>Start: Summer 2025</b> <b>Review: Summer 2026</b>	Trust	
<b>Encourage staff to carpool</b>  There are many apps that can help with this, or alternatively a simple sign-up sheet in the staff office works well!	<b>Start: Summer 2025</b> <b>Review: Summer 2026</b>	<b>SLT/Climate Lead</b>	Completed	Complete
<b>Run active travel campaigns e.g. <a href="#">Modeshift STARS</a></b>  Participate in the three annual Active Travel Weeks: Living Streets, Sustrans Big Walk and Wheel and Cycle to School Week. Aim for these events to trigger a permanent shift to sustainable travel from students who live locally enough to do so.	<b>Start: Summer 2025</b> <b>Review: Summer 2026</b>	<b>SLT/Climate Lead</b>	Completed	Complete
<b>Promote walking/cycling/public transport to school/ Park &amp; Stride</b>  Communicate to the wider school community the benefits of active travel.	<b>Start: Summer 2025</b> <b>Review: Summer 2026</b>	<b>SLT/Climate Lead</b>	Sustainability Lead	
<b>Monitor air quality</b> Register as a <a href="#">SAMHE school</a> (Schools' Air quality Monitoring for Health and Education), supporting teachers and pupils to view and investigate data on air quality.	<b>Start: Summer 2025</b> <b>Review: Summer 2026</b>	<b>SLT/Climate Lead</b>	Geography lead	

## WASTE

ACTION	TIMEFRAME	STAKEHOLDERS	NOTES	TRACKER
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<p><b>Education around recycling as part of assemblies or other whole school opportunities</b></p> <p>Deliver assembly/ information to students regarding what is to be put in each bin. <a href="#">Young Climate Warriors</a> provide slides/ assemblies</p> <p>Do a waste audit and encourage students to take part in the whole process. Wastebusters have a helpful <a href="#">step-by-step guide</a> for this.</p>	<p><b>Start: Summer 2025</b> <b>Review: Summer 2026</b></p>	<p><b>SLT/Climate Lead</b></p>	<p>Sustainability Lead - Completed recycling week (w/c 17/11/25) Children took part in assemblies to educate on recycling as well as class based activities. Eco-ambassadors led recycling promotion in each class.</p>	
<p><b>Engage with a plastic reduction campaign e.g. Surfers Against Sewage</b></p> <p>Become a <a href="#">Plastic Free School</a> through the great campaign run by Surfers Against Sewage.</p>	<p><b>Start: Summer 2025</b> <b>Review: Summer 2026</b></p>	<p><b>SLT/Climate Lead</b></p>	<p>Personal development lead - looked into this. Unable to commit to fundraising towards this charity this year.</p>	

## 2. Climate adaptation and resilience

Taking actions to reduce the risk of flooding and overheating and to future-proof scarce resources for potential shortages

ADAPTATION AND RESILIENCE				
ACTION	TIMEFRAME	STAKEHOLDERS	NOTES	TRACKER
<p><b>Write a heatwave policy that addresses areas such as school dress code, passive ventilation measures, PE lessons and slip slap slop campaigns</b></p> <p>Write a heat wave policy to address issues such as uniform, PE, suncream and outdoor learning. Consider adopting the <a href="#">joint union heatwave protocol</a> including short term, medium term and long term measures.</p>	<p><b>Start: Summer 2025</b> <b>Review: Summer 2026</b></p>	<p><b>SLT/Climate Lead</b></p>	<p>Principal</p>	<p>Conplete</p>
<p><b>Build sheltered areas on playgrounds for heat resilience</b></p> <p>Use awnings/shading measures to provide adequate shelter for students on hot days.</p>	<p><b>Start: Summer 2025</b> <b>Review: Summer 2026</b></p>	<p><b>SLT/Climate Lead</b></p>	<p>Principal / Site Manager</p>	

<p><b>Install heat reflective measures in classrooms (focus on south, east and west facing)</b></p> <p>Assess the need for solar shading on south/west/east-facing classrooms. Look at the most effective measures based on the amount of sunlight, e.g. external blinds/awnings. Solar film can be used but may cause heat retention as well and limit light into classrooms.</p>	<p><b>Start: Summer 2025</b> <b>Review: Summer 2026</b></p>	<p><b>SLT/Climate Lead</b></p>	<p>Principal / Site Manager</p>	
<p><b>Subscribe to receive the UK Health Security Heat Health Alert</b></p> <p>Subscribe to the UK Health Security Agency's (UKHSA) <a href="#">Heat-health Alert service</a>. Familiarise your staff with updated DfE guidance on hot weather.</p>	<p><b>Start: Summer 2025</b> <b>Review: Summer 2026</b></p>	<p><b>SLT/Climate Lead</b></p>	<p>Office team</p>	
<p><b>Register for flood alerts from UK Gov and The Met Office websites and build flooding into wider curriculum</b></p> <p>Get flood warnings by phone, text or email via the <a href="#">gov.uk website</a> or sign up to receive weather warnings from the <a href="#">Met Office</a></p>	<p><b>Start: Summer 2025</b> <b>Review: Summer 2026</b></p>	<p><b>SLT/Climate Lead</b></p>	<p>Office team</p>	
<p><b>Ensure staff understand how to cool their rooms through cross ventilation and other context specific measures</b></p> <p>Communicate to staff how best to cool their rooms through cross ventilating and maximising air flow.</p>	<p><b>Start: Summer 2025</b> <b>Review: Summer 2026</b></p>	<p><b>SLT/Climate Lead</b></p>	<p>Site Manager</p>	

WATER				
ACTION	TIMEFRAME	STAKEHOLDERS	NOTES	TRACKER
<p><b>Raise awareness around water consumption and efficiency through workshops and displays that may be offered by your water provider</b></p>	<p><b>Start: Summer 2025</b> <b>Review: Summer 2026</b></p>	<p><b>SLT/Climate Lead</b></p>	<p>Sustainability lead Site manager -check taps</p>	

Consider engaging with your local water company who may have an education team or free resources on their websites, from assembly sessions and visits to primary schools for your pupils to webinars, downloadable tools and guides and more.				
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### 3. Biodiversity and Green Infrastructure

Creating habitats and adopting practices that will enhance species diversity on the school estate and beyond

NATURE				
ACTION	TIMEFRAME	STAKEHOLDERS	NOTES	TRACKER
<b>Enrol with <a href="#">The Nature Park (NENP)</a> ★</b>  The NENP aims to embed nature-based learning in the curriculum and encourage children and young people all over the country to take action to improve their site for people and wildlife. The programme provides the support and guidance needed to make this happen, with five key steps in the journey and the actions needed to reach your goals.	<b>Start: Autumn 2024</b> <b>Review: Autumn 2025</b>	<b>SLT/Climate Lead</b>	Sustainability lead - registered	Complete
<b>Use eco friendly cleaning products</b>  Once current cleaning products are finished, replace any cleaning products with eco-friendly versions. This may need to be an ongoing conversation with your cleaning company.	<b>Start: Summer 2025</b> <b>Review: Summer 2026</b>	<b>SLT/Climate Lead</b>	Trust	
<b>Increase planting of available areas</b>  Identify areas in your school grounds which could accommodate planting. This could be natural planting such as hedgerows, trees and wildflower meadows or native plants in borders, planters or pots. Consider the best placement of this planting for accessibility and maintenance.	<b>Start: Summer 2025</b> <b>Review: Summer 2026</b>	<b>SLT/Climate Lead</b>	Completed	Complete
<b>Switch to Ecosia as default search engine</b>	<b>Start: Summer 2025</b>	<b>SLT/Climate Lead</b>	Principal to check with trust - security requirements not met	Complete

Use <a href="#">Ecosia</a> as your default search engine to plant trees with each online search.	<b>Review:</b> <b>Summer 2026</b>			
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## 4. Climate Education, Green Skills and Green Careers

Ensuring the education you provide gives knowledge-rich and comprehensive teaching about climate change, and that your teaching staff feel supported to offer this

CURRICULUM				
ACTION	TIMEFRAME	STAKEHOLDERS	NOTES	TRACKER
<p><b>Complete a curriculum audit &amp; incorporate sustainability</b></p> <p><a href="#">Teach the Future</a> have amazing resources on how to link the curriculum to sustainability! <a href="#">MoEE</a> also has very helpful resources on this.</p>	<p><b>Start: Autumn 2025</b> <b>Review: Autumn 2026</b></p>	SLT/Climate Lead	<p><a href="#">Climate Action - Resources - Leeds DEC</a></p> <p><a href="#">Ministry of Eco Education   Home   Climate change resources for schools   WWF</a></p> <p><a href="#">Energy Heroes - Enabling school communities across the UK to become models of energy efficiency</a></p> <p>-The Harmony Project resources that help put nature in learning: <a href="https://www.theharmonyproject.org.uk/">https://www.theharmonyproject.org.uk/</a></p> <p>Sustainability lead</p>	
<p><b>Survey staff on how they feel about teaching sustainability issues</b></p> <p>Survey staff on how they feel about teaching sustainability. Ask them to rate their knowledge and confidence about the causes and effects of climate change.</p>	<p><b>Start: Autumn 2025</b> <b>Review: Autumn 2026</b></p>	SLT/Climate Lead	<p>Sustainability lead</p> <p>Staff do not feel fully confident in teaching issues on climate change. Will provide guidance and support on this through energy sparks lesson planning next year.</p>	

## GREEN SKILLS AND CAREERS

ACTION	TIMEFRAME	STAKEHOLDERS	NOTES	TRACKER
<b>Access the <a href="#">Climate Ambassadors</a> scheme</b> Connect with Climate Ambassadors in your region and invite them to do a school assembly on a topic of interest to your school.	<b>Start: Autumn 2025</b> <b>Review: Autumn 2026</b>	<b>SLT/Climate Lead</b>	Trust linked with climate ambassador to create a trust CAP. Sustainability lead to make links for further support.	
<b>Include green skills as part of career guidance</b> Integrate green skills and career pathways in the curriculum	<b>Start: Autumn 2025</b> <b>Review: Autumn 2026</b>	<b>SLT/Climate Lead</b>	Access the National Education Nature Park and Geographical Association careers resources and embed across the curriculum Geography lead/Sustainability lead Career links already made this year - sustainability council leader led workshops linked to careers on waste/recycling and energy use. YWP visit career links to eco - friendly environments for animals. Bikeability - career link to active travel. Tiny Forest project - maintenance sessions.	



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